

Supply Chain Manager:

DESCRIPTION:

The successful candidate will be responsible for planning, scheduling and managing the movement of materials in support of the development solar cells and production of high value silicon inks for the PV market. This person will coordinate and perform activities to acquire inventory in a cost effective and timely manner; manages the establishment and implementation of strategic and planning processes within procurement

This position initially reports to the VP of Operations. The essential duties and responsibilities are as followed:

- Leads negotiation of purchasing terms with suppliers and continually analyzes and makes changes as required to reduce costs and improve quality.
- Design and negotiate agreements with suppliers, implementation of prioritized procurement design models (consignment, JIT, etc.)
- Expedite and seek alternatives for materials within the supply chain when necessary.
- Implement short and long-range supply chain strategies.
- Supplier management (development, assessment, controlling)
- Partner with internal staff to determine and select suppliers.
- Responsible for creating and managing inventory control system. Determine sources, inventory requirements, stocking levels, and packaging
- Manages all purchasing functions to meet both production and engineering requirements.
- Owns all aspects of shipping and receiving functions.
- Make recommendations and improve processes for the planning of inventory in support of yearly budgets and department targets
- Develop and maintain reports to support operational efficiencies conduct make/buy studies and seek ways to minimize total inventory costs

This is a highly interactive position with peers in many other disciplines of the business. The ideal candidate will possess excellent communication skills, be able to work well under pressure and have an action-oriented attitude

LEVEL:

Manager

QUALIFICATIONS:

- BA or BS degree and 7+ years of successful experience in a directly related field and successful demonstration of key responsibilities and knowledge as presented above.
- Fundamental knowledge of Supply Chain concepts
- Detailed process knowledge of the core processes procurement logistics and quality management
- Able to communicate well, both orally and in writing, at all levels.
- High level of proficiency with standard MS Office and ERP systems knowledge is a plus.
- Able to lead and/or perform detailed analyses and recommend solutions.
- Able to work as a member of a team, as well as independently, and on a variety of projects simultaneously.